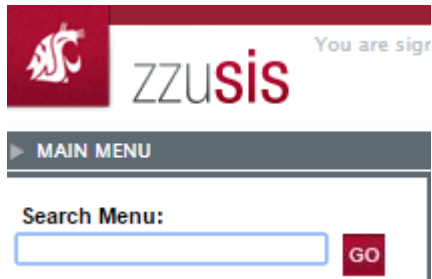


Third Party Access Instructions

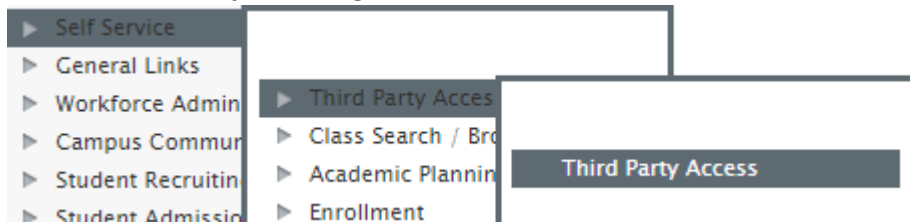
1. Log into their [ZZUSIS](#) account
2. Click on Main Menu



3. Click on Self Service
4. Click on Third Party Access



5. Click on Third Party Access again



6. Click on Share My Information

WSU Students

You may authorize a third party to access your information. The person will be notified by email that access has authorized. You may review, modify or remove a person's access at any time.

[Share My Information](#)

7. Follow steps as outlined

New Third Party Access

Does your third party have a WSU Friend ID?

Yes, or not sure

Enter the user ID and click Continue, then select the information you wish to share.

Third Party's Email Address:

(A Friend ID uses a person's email address)

No, create a new Third Party Access account